

## Standard #2

### Admissions/Recruiting

#### Exhibit 2-A-5-1

HLPAE Admission Policies: HLPAE will admit any student who is 18 years of age or older and not attending high school. Students 18 and under, who are presently attending high school, must see a counselor prior to enrollment and have a referral from their high school counselor.

HLPAE admits students on a space available and first come, first served basis. All Hacienda La Puente Adult Education's CTE programs require an assessment of basic skills and an orientation prior to the beginning of the semester or session. Some programs also have additional requirements or pre-requisites that are clearly stated in the school brochure, program Student Handbook, and at [www.hlpae.com](http://www.hlpae.com) to ensure successful completion of the course of study.

All students meet with a counselor or administrator prior to enrollment.